



भारत सरकार/Government of India  
 भारतीय भूवैज्ञानिक सर्वेक्षण/Geological Survey of India  
 केंद्रीय मुख्यालय/Central Headquarters  
 27, जवाहर लाल नेहरू रोड/27, Jawaharlal Nehru Road  
 कोलकाता/Kolkata-700016.

(Tele. 033-22521660 -1101, 1110, 1130 Fax- 033-22521765)

No. 358 /C-13013/321(Misc.)/2011/Admn.Vig.;

Date: 25/03/2019

**From:**

The Dy. Director General (P&A),  
 Geological Survey of India,  
 27, Jawaharlal Nehru Road,  
 Kolkata – 700 016.

**To:**

The Addl. Director General & HOD/  
 Deputy Director General  
 Geological Survey of India,  
 ER-Kolkata/NR-Lucknow/SR-  
 Hyderabad/WR-Jaipur/NER-Shillong  
 /CR-Nagpur/TI-Hyderabad/RSAS-  
 Bangalore/M&CS-Mangalore.

**Sub: Submission of Pending Preliminary Enquiry & Disciplinary Proceedings Reports pertaining to Administrative Vigilance –reg.**

Sir,

The following information is required for compilation of data sheet regarding Disciplinary cases in GSI.

So, it is requested to send the information as follows:-

**For Preliminary Enquiry-**

1. Name of officials against whom PE Order issued;
2. Nature & brief of the complaint;
3. Name of the officer who appointed as PEO;
4. Date of issue of PE Order etc.,

**For Disciplinary Proceeding**

1. Name of Charged Official;
2. Brief of charge;
3. Date of issue of Charge Memorandum and under which Rules 14 or 16;
4. Name of IO & PO;
5. Date of Order and Order No. for appointment of IO & PO, etc.

The above information should be reached the Administrative Vigilance Section, Geological Survey of India, Central Headquarters, 27, J. L. Nehru Road, Kolkata by return FAX- 22521765 and on e-mail- [salil.chattopadhyay@gsi.gov.in](mailto:salil.chattopadhyay@gsi.gov.in) within 27.03.2019 positively for monitoring the pending disciplinary cases.

**This has the approval of the Competent Authority.**

भवदीय/Yours Sincerely ,

(सलिल चट्टोपाध्याय/Salil Chattopadhyay)  
 उप निदेशक (का. एवं प्र.)/Dy. Director (P&A)  
 प्रशासनिक सतर्कता अनुभाग/Admn. Vig. Section  
 कृते उप महानिदेशक(का. एवं प्र.)/for Dy. D.G.(P&A)

**Copy to:**

1. The Director, Geo-data, GSI, CHQ, 27, J.L.Nehru Road, Kolkata-16 with the request to upload the letter in OCBIS Portal.