



भारत सरकार / GOVERNMENT OF INDIA
भारतीय भूवैज्ञानिक सर्वेक्षण / GEOLOGICAL SURVEY OF INDIA
27, जवाहर लाल नेहरू मार्ग / 27, J. L. NEHRU ROAD
कोलकाता / KOLKATA-700016



Director General,
Geological Survey of India

No : .../01/PRO/CHQ/2017-18

दिनांक / Dated: 15/03/2019

OFFICE ORDER

As per the recommendation of VAQ programme, GSI has taken various steps to enhance its visibility in the public domain. It is worth mentioning that since the inception of VAQ in GSI, the public interaction with GSI has gained momentum and seeing the present trend, it is going to increase manifold in the coming days. Now-a-days, along with media and public, the professionals from various national and international institutes/organizations, are also trying to interact with officers of GSI on different technical issues and the only gateway for contacting the GSI officers is through the “**Contact Us**” section in GSI portal.

Recently, it was experienced that the contact details provided in the “**Contact Us**” page in GSI portal are only for ADGs and few DDGs. It has been a general observation by the people that most of the phone/fax numbers displayed are either non-functional or non-existent. These contact details are either very old or have not been updated. Most of the contacts are not having the full postal address. In the era of advanced communication system and Digital India, landline/fax numbers have been replaced by mobile numbers and e-mails.

In view of the above, it has been decided that a new set of information should be provided in the GSI Portal as per the format enclosed. It is requested that along with all the ADGs, the contact details of DDGs & HoDs, all State Unit DDGs, all PROs (Region) and all Directors/In-charge, Gemology Divisions should be entered in the list (as prescribed in the format).

It is to be made mandatory that the information thus uploaded are updated regularly by the concerned post holders immediately after assuming charge of the concerned office. It would be the responsibility of the concerned office bearers to update the information as and

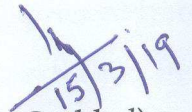
when it is changed and inform the same to the DDG, IT, CHQ at the earliest for updating in the GSI portal.

Therefore, the ADG & HoDs (Region) are requested to kindly issue directives to compile the existing contact details of all the concerned office bearers under their jurisdiction and send the same to the office of DDG, IT, CHQ by **20th March 2019 positively** for updating the “**Contact Us**” section in GSI portal.

FORMAT FOR UPDATING "CONTACT US" IN GSI PORTAL								
Sl. No.	DESIGNATION	NAME	ADDRESS (Mandatory)	MOBILE (Mandatory)	E-Mail (Mandatory)	LAND LINE	FAX	IP Number
1								

To,

1. Addl. Director General & HoD,
ER, NR, WR, NER, SR and CR,
GSI, Kolkata, Lucknow, Jaipur, Shillong,
Hyderabad and Nagpur.
2. All DDG & HoDs and DDG-SUs, GSI
3. All PROs (Region), GSI and
4. All Directors/In-charge, Gemology Division,
GSI


(R. S. Garkhal)
Addl. Director General, PSS
for Director General