



Government of India
Geological Survey of India
27, J. L. Nehru Road,
CHQ, Kolkata- 700016

Office Memorandum

F.No. GSI/Finance/IFMS/2018-19

Dt:25.02.2019

From:

The Addl. Director General(Fin) & HOD
Central Headquarters,
Geological Survey of India,
27, Jawaharlal Nehru Road,
Kolkata – 700016.

To

The ADG/DDG & HOD,
Geological Survey of India,
CHQ/NR/SR/ER/WR/CR/NER/RSAS/M&CSD/TI/DGCO/
Mission I, II, III, IV, V & All State Units
Kolkata/Lucknow/Hyderabad/Kolkata/Jaipur/Nagpur/
Shillong/Bangalore/Mangalore/Hyderabad/Delhi.

Kind Attention: Director(Finance) of Regions/Missions

Subject: IFMS Module of OCBIS.

Sir,

Please refer to GSI, CHQ, Kolkata ibid letter No. dated 26.12.2018, 08.01.2019 & 09.01.2019 and ADG & NMH-III letter dated 7.01.2019.

2. Director(Finance) and Head of Office including DDOs of CHQ/Regions/Missions/SU were directed to implement the IFMS Module of OCBIS and were also requested to submit the **“Successful Completion/Implementation Certificate in respect of IFMS Module of OCBIS”** by **04.01.2019** positively to Director(Finance) of GSI, CHQ, Kolkata. However, no such certificate has been received from the Regions/Mission/SUs till date.

3. In order to address the various problems proposed by the Regions/Mission, a training to the Director (Finance) and CAO/ACAO of the Regions / Missions has already been imparted on 29.01.2019 & 30.01.2019 to ensure the successful implementation of IFMS module of OCBIS.

4. It is time and again requested that any issue /errors is being occurred while feeding the data in IFMS Module, it must be reported to ocbis.helpdesk@gsi.gov.in with all details / screenshot, if required.

5. Director (Finance) and Head of Office including DDOs of CHQ/Regions/Missions/SU were directed that **all the activities of Budgeting/Finance/Expenditure Monitoring, viz., Grant, Allocation, Budget Estimates, Revised Estimates, Monthly Expenditure Report, Supplementary Grants, Fund Withdrawal, Reconciliation and other allied activities should be done through IFMS module of OCBIS only and no physical request for further allocation of funds should be entertained by them.**

This has the approval of ADG(Finance) & HoD.

(Neelesh Katiyar)
Director(Finance)
For ADG(Finance) & HOD
GSI, CHQ, Kolkata

Copy to:

The DDG(IT), CHQ, Kolkata – With a request to upload the circular on the portal.

(Neelesh Katiyar)
Director(Finance)
For ADG(Finance) & HOD
GSI, CHQ, Kolkata