



GOVERNMENT OF INDIA  
GEOLOGICAL SURVEY OF INDIA  
CENTRAL HEADQUARTERS  
27, J.L. NEHRU ROAD  
KOLKATA-700 016

NO. \_\_\_\_\_/3/H.O.O./GSI/2018

Dated: 25/04/2019

**CIRCULAR**

It has been observed that in certain cases the officials of Geological Survey of India have drawn RCA/NRCA Advance significantly more than the actual requirement and finally the Government servant has to refund a considerable portion of the unspent amount. In some cases, the full amount of RCA/NRCA Advance has also been returned to the office. Several audit objection has been raised by the Audit Authority during the course of regular audit in similar cases in the past. In view of the above, the competent authority has directed that the RCA/NRCA advance may be drawn after careful consideration of the tentative expenses related to the item and utmost care may be taken so that refund of the Advance amount is avoided.

Yours faithfully,

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(S. Gupta)  
Director & Head of Office

NO. 23 /G-14019/RCA/Cir/AC-1/19.

Dated: 25/04/2019

✓ The Director (Geodata), GSI, CHQ, Kolkata with a request to upload the said circular on GSI Portal.

  
(S. Gupta)  
Director & Head of Office