



**GOVERNMENT OF INDIA
GEOLOGICAL SURVEY OF INDIA
CENTRAL HEADQUARTERS
27 – J. L. NEHRU ROAD
KOLKATA : 700 016**

No. **935** /C-11/16/2015-Vig.

Dated: **10** .05.2019.

OFFICE ORDER

The Director General, Geological Survey of India, has approved the empanelment of the following Retired Officers (**as per Annexure-1**) as well as the Serving Officers (**as per Annexure-2**) of GSI for the purpose of conducting departmental inquiries under Rule – 14 and Rule 16 (1) of the Central Civil Services (Classification, Control and Appeal) Rules, 1965 under consideration of the Department.

2. The Disciplinary Authority has the **option** to select an Inquiry Officer (IO) from the enclosed panel for conducting the inquiry under Departmental proceedings. The number of disciplinary cases assigned to an Inquiry Officer to be restricted to 20 cases in a year, with not more than 4 cases at a time for retired Government Servants. For serving Officers, the number should be restricted to 10 cases in a year, with not more than 2 cases at a time.

3. Once a case is assigned to an Inquiry Officer by the Disciplinary Authority, the designated Inquiry Officer shall be required to give an undertaking as follows :-

- (i) that he/she is not a witness or a complainant in the matter to be inquired into or a close relative or a known friend of the delinquent Government Servant.
- (ii) shall maintain strict secrecy in relation to the documents he/she receives or information/ data collected by him/her in connection with the inquiry and utilize the same only for the purpose of inquiry in the case entrusted to him/her.

4. No such documents/information or data shall be divulged to anyone during the Inquiry or after presentation of the Inquiry Report. All the records, reports etc. available with the Inquiry Officer shall be duly returned to the authority which appointed him/her as such, at the time of presentation of the Inquiry Report.

5. The Inquiry Officer shall submit the Inquiry Report after completing the inquiry preferably within 90 (ninety) days from the date of his/her appointment as the Inquiry Officer. Extension of time beyond a period of six months can be granted only by the Disciplinary Authority.

6. The Inquiry Officer shall conduct the inquiry proceedings at the place of concentration of the charged officer(s), witnesses etc. In unavoidable circumstances where the Inquiry Officer has to undertake travel for conducting inquiry, with the approval of the Disciplinary Authority, the rate of T.A. /D.A. in such cases may be permissible to the rate applicable to the serving officers of equivalent rank.

7. The Inquiry Officer shall be provided an accommodation in the office premise with required logistic support on the days of enquiry (viz. Secretarial assistance, Transport etc.) by the office which engages him/her, to carry out enquiry proceedings.


8. The final Inquiry Report should have an assessment of evidence in respect of each Article of Charge vis-à-vis the statement of imputation of misconduct and misbehavior and the Defence of the Government Servant, the findings of the I.O. in respect of each Article of Charge and reasons therefor.

9. The rate of honorarium and other allowances payable to the Inquiry Officer will be granted by the Competent Authority based on the extant rules in vogue.

Contd.....2/-

10. Before the payment is received by the Inquiry Officer, it will be his /her responsibility to ensure that:-
- The final Inquiry Report (two inked-signed copies) and all the case records viz. (i) written statement of defence, if any submitted by the Government servant, (ii) the oral and documentary evidence produced in the course of Inquiry, (iii) written briefs, if any submitted by the Presenting Officer and the Government servant, (iv) the interlocutory orders passed by the Disciplinary Authority and by the Inquiry Officer and (v) a docket containing the Daily Order Sheets of all the hearings shall be properly documented, arranged and will be handed over to the Disciplinary Authority.
 - The report should categorically state the findings of the Inquiry Officer on each of the Article of Charge which has been enquired into and should specifically deal and address each of the procedural objections, if any, raised by the Charges Officer(s) as per the extant rules and instructions.
 - There should not be any ambiguity in the Inquiry Report and, therefore, every case should be taken to ensure that all procedures for conducting departmental inquiries have been followed in accordance with the relevant rules/instructions of disciplinary and appeal Rules to which the delinquent Government officials are governed.

11. The Officers so empanelled for the purpose of conducting departmental inquiry will be valid for a period of 03 (three) years from the date of issue of this order. However, the services of the Inquiry Officers whose performance is not up to the mark may be terminated with the approval of the Competent Authority.


(प्रलय मुखर्जी / Pralay Mukherjee)

अधीक्षक भूवैज्ञानिक और सतर्कता अधिकारी, भा.भू.स, केंद्रिय मुख्यालय, कोलकाता/
Superintending Geologist & Vigilance Officer, GSI, CHQ, Kolkata

To

1. Addl. Director General (Finance), GSI, CHQ, Kolkata.
2. The Addl. Director General/ Dy. Director General & HOD, GSI, ER, Kolkata/NEr, Kolkata/ M&CS, Kolkata/RSAS, Bangalore/TI, Hyderabad/NR, Lucknow/WR, Jaipur/NER, Shillong/SR, Hyderabad/CR, Nagpur.
3. The Dy. Director General, All State Units/Opn. Units under NR/CR/WR/SR/ER/NER/M&CSD/GSITI/DGCO, GSI, Lucknow/Nagpur/Jaipur/Hyderabad/Kolkata/Shillong/Mangalore/Kochi/Visakhapatnam/New Delhi.
4. Dy. Director General (P), GSI, CHQ, Kolkata
5. Dy. Director General (IT), GSI, Kolkata – He is requested to upload this Order in the GSI-Portal.
6. The Director (Personnel)/ Director (Administration), CHQ, GSI, Kolkata.
7. Dy. Secretary (Vigilance), Ministry of Mines, Shastri Bhavan, New Delhi- 110001.
8. All Vigilance Officers, GSI, ER, Kolkata/M&CS, Mangalore/RSAS, Bangalore/TI, Hyderabad/NR, Lucknow/WR, Jaipur/NER, Shillong/SR, Hyderabad/CR, Nagpur.
9. The Director, Administrative Vigilance Section, GSI, CHQ, Kolkata.
10. The T.S. to the Director General, GSI, 27, J.L. Nehru Road, Kolkata-700016.
11. Empanelled Officers.
12. The Guard file, Vigilance Section, CHQ, GSI, Kolkata.

SUPERANNUATED OFFICERS EMPANELLED AS INQUIRY OFFICER FOR CONDUCTING DEPARTMENTAL INQUIRY

Location: Kolkata

Sl. No.	Name	Designation at the time of superannuation	Residential address	Contact No. (Tel./Mobile/E mail etc.)
01.	Shri Ganesh Chandra Das	Survey Officer	08A, Sarsuna Main Road, PO. Sarsuna, Dist. South 24 Parganas, Kolkata- 700 061	(M)- 9874093481/8777521337 Email-das.ganesh12@gmail.com
02.	Md. Aminul Islam	Dy. Director General	Flat No. 301, Panthaneer, 3/1, Picnic Garden, 2 nd Lane, Kolkata – 700 039	(M) – 8013556146/6289191611 Email-amingsi@rediffmail.com

Location: Jaipur

01.	Shri Dinesh Kumar Rai	Dy. Director General	1135, Rani Sati Nagar, Near Mansarovar Metro Station, Gopalpura Bypass, Jaipur – 302 019	(M)-9414044766 Email-raidk.7@gmail.com
02.	Dr. Anwar Rais	Director (SG)	Flat No. G-1, Plot No. 61, Akhil Nagar, Near EHCC Hospital, Jaipur – 302 017	(M) – 9461683517 Email-anwrais@yahoo.co.in

Location: Nagpur

01.	Dr. Anjan Kumar Chatterjee	Additional Director General	UTTARAYAN, 8C, Tilak Nagar, Nagpur – 440 010	(M) – 9423685404 Email-anjanc2009@gmail.com
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Location: Karnataka

01.	Shri K.V. Ramachandran	Director (Geology)	3-136/9, V.R. Nivas, Jyothi Nagar, Kavour, Mangalore, Karnataka	(M) – 9483532553 Email-ramachandrkvgsi@rediffmail.com
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Location: Kerala

01.	Shri K.A. Ebrahim Kunju	Joint Director (P&A)	Karuvelil House, Alinaparambil Road, K.D. Plot, Kalamassery – 683 104	(M) – 7736373693 Email-ebrakun@gmail.com
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SERVING OFFICERS EMPANELLED AS INQUIRY OFFICER FOR CONDUCTING DEPARTMENTAL INQUIRY**Location: CHQ, Kolkata**

Sl. No.	Name	Designation	Residential/Office address	Contact No. (Tel./Mobile/E mail etc.)
01.	Shri Awadhesh Kumar Singh	Sr. Chemist	Q. No. IC-936, Sector – 3, Salt Lake, Kolkata 700106, West Bengal	(M)- 9748745610 Email-aks.qae@gmail.com
02.	Shri Anand Prakash Rai	Dy. Director General	M-2/31, Sector-I, Jankipuram, Lucknow – 226 021 GSI, 15 A&B Kyd Street, Kol - 16	(M) – 7007500857 Email-aprgsi@gmail.com, a.raai@gsi.gov.in

Location: Southern Region

01.	Shri S.M.J. Basha	Director	26/303, Huda Complex, Saroornagar, Hyderabad – 35 GSI, SU: K&G, Bangalore	(M) – 9441496703
02.	Shri K. Rameswara Rao	Joint Director (P&A)	H. No. 29-1430/10/2, East Kakatiya Nagar, Neredment, Secunderabad – 500 056	(M) – 9866186890 Email-rmswraok@gmail.com
03.	Shri Kabiraj Sethy	Deputy Director (P&A)	Jagannathpur, Kodala, Dist. – Ganjam, Odisha – 761 032. Legal Cell, GSI, SR, Hyderabad	(M) – 9861550344/9381936833 Email-ddrc_kabiraj@yahoo.co.in
04.	Shri Kishore Kesavan	Senior Geologist	TC 55/739, Attisseri New House, Kaimanam, Thiruvananthapuram, Kerala Technical section, GSI, M&CSD, Mangalore	(M) – 9482003178/9495632352 Email-kishore.kesavan@gsi.gov.in

Location: Eastern Region

01.	Shri Debasish Deb	Stores Officer	Plot No 205, P.O.-Rynjah, Shillong – 793 006 AP&M Div., GSI, ER, Kolkata	(M) – 9506800648 Email-debasish.deb@gsi.gov.in
02.	Shri Nilotpal Datta	Administrative Officer	15/1, Principal Khudiram Bose Road, Kolkata – 700 006	(M) – 9874399279 Email-nilotpal1@gmail.com