

GOVERNMENT OF INDIA



No. 34/A/26./Gen.Corresp. /Engg. /2007/Part II

Dated 12/04/2019

From:  
The Chief Engineer  
Engineering Division  
Geological Survey of India, CHQ  
GN-40, Sector -V  
Dharitri Building  
Kolkata – 700091.

To:  
The ADG & HOD  
/ DDG & HOD  
Geological Survey of India  
ER/CR/WR/NR/SR/NER/  
RSAS/DGCO/GSITI/M&CSD  
Kolkata/Nagpur/Jaipur/  
Lucknow/Hyderabad/Shillong/Be  
ngaluru/N.Delhi/Mangalore

Sub: Follow up of SoP for maintenance of vehicles in GSI-reg.

Ref: SoP for maintenance of in-house vehicles uploaded in the portal on 19.03.2019

Sir,

As a follow up of the SOP for attaining the prescribed life (in terms of year and kilometer as per HP(RAC) rating) of the vehicle necessary for condemnation as a matured case, optimum utilization of the vehicles need to be ensured. It is mandatory so that the procurement of field vehicles against replacement, will not get affected in future. For optimal utilization of the vehicle, it is suggested that these vehicles may be rotated from time to time among the fields to get the maximum running.

It is therefore, requested that the Engineering Division of your region/office may kindly be advised to monitor and maintain data of the km covered and expenditure incurred on repairs of each vehicle on annual basis and submit yearly return in respect vehicles procured since 2014 in format as appended below.

Sl.no.	Vehicle reg.no.	Date of registration	Year	Km covered (January to December)	Expenditure incurred (January to December)
1			2014		
			2015		
			2016		
			2017		
			2018		

Yours faithfully,

(AJAY AGARWAL)  
Chief Engineer

*[Handwritten Signature]*  
12/4/19