



भारतसरकार/GOVERNMENT OF INDIA  
भारतीयभूवैज्ञानिकसर्वेक्षण/ GEOLOGICAL SURVEY OF INDIA  
केंद्रीयमुख्यालय/ CENTRAL HEADQUATERS  
27, जे. एल. एन. रोड/ 27, J.L. NEHRU ROAD  
कोलकाता/ KOLKATA - 700016

पं.सं./L.No.:No. 963/G-20012/MoM/Budget /2019-20

दिनांक/Date: 23<sup>rd</sup> September 2019

द्वारा/ From:

The Addl. Director General (F) &HoD  
Geological Survey of India,  
Central Headquarters,  
Kolkata-700016

प्रति/To:

The Addl. Director General & HoDs, Geological Survey of  
India, ER, Kolkata/ CR, Nagpur/ NR, Lucknow/ WR,  
Jaipur/ SR, Hyderabad / NER, Shillong

The Addl. Director General & National Mission Heads-  
Mission-I, Kolkata / Mission-II, Nagpur/ Mission-III,  
Kolkata / Mission-IV, Kolkata

The Addl. Director General (STSS), CHQ, Kolkata

The Deputy Director General & Head, M&CSD  
Mangalore/ RSAS, Bangalore/ TI, Hyderabad / DGCO,  
Delhi/ and all State Units.

**Sub: Review of Budget and Expenditure for the Financial Year 2019-20- reg.**

Sir,

It is well aware that the utilisation of the budget and control of expenditure is the collective responsibility of the Head of Departments of the Regions / Divisions of GSI. It is expected that at least 60% of the budget should be utilised by September 2019 to avoid any budgetary cut at RE stage. However, the trend of expenditure as on date is not as per the desired targets. The expenditure as on 31<sup>st</sup> August 2019 of all the regions / divisions are given in the following table:-

(Rs. In Lakhs)

Name of the Region	Allotment by CHQ / Missions		Total Rev. / Cap.	Expenditure as on 31st August, 2019		Total Rev. / Cap.	% of Expenditure		% of Total Rev. / Cap.
	Rev.	Cap.		Rev.	Cap.		Rev.	Cap.	
CHQ	15240.09	6647.00	21887.09	6542.45	658.43	7200.88	42.93	9.91	32.90
PAO	2193.00	0.00	2193.00	958.34	0.00	958.34	43.70	—	43.70
DGCO	8057.50	0.00	8057.50	405.06	0.00	405.06	5.03	—	5.03
ERO	14174.71	412.00	14586.71	6291.59	173.67	6465.26	44.39	42.15	44.32
CRO	11456.45	305.00	11761.45	5494.40	257.93	5752.33	47.96	84.57	48.91
WRO	11955.06	567.00	12522.06	4916.03	131.01	5047.04	41.12	23.11	40.31
SRO	14692.50	325.00	15017.50	6651.57	147.45	6799.02	45.27	45.37	45.27
TI	1302.00	7.00	1309.00	641.89	4.24	646.13	49.30	60.57	49.36
RS&AS	2059.25	112.50	2171.75	938.66	0.38	939.04	45.58	0.34	43.24
M&CSD	12398.27	361.00	12759.27	10388.07	26.00	10414.07	83.79	7.20	81.62
NRO	9398.33	880.00	10278.33	4438.49	196.98	4635.47	47.23	22.38	45.10
NER	7490.15	291.00	7781.15	3441.75	122.05	3563.80	45.95	41.94	45.80

Note: Allotment figures of the Missions has been compiled from the DDO wise monitoring sheet

From the above, it is evident that the percentage of utilisation of budget by the Regions / Divisions is very slow especially under Capital Head. Presently, the utilisation of fund (as per E-lekha) for the GSI as a whole under Revenue head is 43.88% and under Capital Head is 16.37% only. The overall expenditure of GSI is 41.77% of the total budget only.

It is the responsibility of the STSS / AP&M Divisions / Head of Office of the Regions / Divisions to process the bills timely / immediately so that the desired expenditure targets can be achieved within the stipulated time and consider it as a serious concern specially utilisation of budget earmarked for capital procurement. It is also reiterated that in no case expenditure should exceeds the allotted budget to avoid any adverse situation.

Yours sincerely,

*Kamalakanta Panda*

(Kamalakanta Panda)  
Addl. Director General (Finance)  
Geological Survey of India

Copy forwarded for kin information to:

✓ Dy. Director General (IT), GSI, CHQ, Kolkata with a request to upload the same on GSI Portal.