



भारत सरकार/ GOVERNMENT OF INDIA  
भारतीय भूवैज्ञानिक सर्वेक्षण/ GEOLOGICAL SURVEY OF INDIA  
27, जे. एन. एन. रोड/ 27, J.L. NEHRU ROAD  
कोलकाता/ KOLKATA - 700016

सं./ No.:..... /D-11011/New DG Building (CHQ.)/Estate/2019-20

दिनांक/ Date: ...../08/2019

**Meeting Notice**

A meeting of the Mission Heads of GSI (M-I, M-III, M-IV, STSS), Divisional Heads (representative of DG Cell, PSS, Finance, P&A, Engineering/Drilling, Administration, Estate) & CPWD (Planning, Architectural, Civil & Electrical Heads) has been proposed by the Addl. Director General (AdSS), CHQ on 04.09.2019 at Oldham Hall at 15:00 hrs. to collect and submit the relevant suggestions/feedback related with determining the Office/Divisional requirement in the tender documents for the proposed construction of 'State of the Art DG Building' at GN40, Sector-V, Salt Lake, Kolkata by the CPWD.

It is therefore requested to the respective authorities of Missions, Divisional Heads & CPWD to attend the scheduled meeting as per their convenience please.

**Agenda Points:**

1. Creation of Office, Communication, Safety, Security & Basic Office Amenities in the proposed DG bldg.
2. Deposition of land use charges to the Govt. of West Bengal.
3. Issue of re-fabricating the entire boundary wall at the Plot GN-40 with the construction of DG Building & provisioning of suitable and new Entry and Exit Gates to the Plot No. GN 40.
4. Scope of utility services, Central AC system and other Civil & Electrical support from the adjacent area of new DG Building at GN 40 & existing Stores Building.
5. Enhancement of the Electric Load Capacity/Provisions under consultation with Mission-III/Mission-IV /WBSEDCL authorities for new DG Building and existing Stores Building.
6. Assessment and creation for extra parking space, single/double storied block (other than basement) along the boundary wall of the new building premises.
7. Complete and comprehensive provisions with latest technologies to control/restrict the entry & exit to the premises with suitable security provisions for the reception counters.
8. Scope for minor modification under the tender document as per the functional requirement, if any.
9. Any related issues on account of GSI Missions, Divisional Heads.
10. Any related issues on account of CPWD.

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(एन. आर. भट्टाचारजी/ N. R. Bhattacharjee)

निदेशक संपदा, के. मु./ Director, Estate, CHQ  
for Addl. Director General, (AdSS) CHQ

सं./ No.:..... /D-11011/New DG Building (CHQ.)/Estate/2019-20

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To,

- (i) The ADG (F) & HoD, GSI, CHQ, 27 JLN Road, Kolkata-700016.
- (ii) The ADG & Head NMH-I, GSI, CHQ, Bhu-Vijnan Bhawan, Kolkata-700091.
- (iii) The ADG (PSS) GSI, CHQ, 27 JLN Road, Kolkata-700016.
- (iv) The ADG & Head, NMH-IV GSI, CHQ, 27 JLN Road, Kolkata-700016.
- (v) The ADG (AdSS) & HEAD NMH-III GSI, CHQ, 27 JLN Road, Kolkata-700016.
- (vi) The ADG (STSS) GSI, CHQ, Dharitri, Salt Lake, Kolkata-700091.
- (vii) The Chief Engineer/ SE (Planning), EZ-I, CPWD, 234/4, A.J.C. Bose Road, Kolkata-700020.
- (viii) The Dy. Director General (PSS), GSI, CHQ, 27 JLN Road, Kolkata-700016.
- (ix) The Dy. Director General (P&A), GSI, CHQ, 27 JLN Road, Kolkata-700016.
- (x) The Dy. Director General (M-IV), GSI, CHQ, Kyd Street Bldg. Kolkata-700016.
- (xi) The Chief Engineer, GSI, CHQ, Dharitri, Salt Lake, Kolkata-700091.
- (xii) The Director (Adm)/Director & HoO/ Director (DG Cell), GSI, CHQ, Kolkata-700016.
- (xiii) The Dy. Director General (IT), CHQ, Kolkata- *With request to kindly upload the same on GSI Portal please.*

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(एन. आर. भट्टाचारजी/ N. R. Bhattacharjee)

निदेशक संपदा, के. मु./ Director, Estate, CHQ