



भारत सरकार/Government of India  
खान मंत्रालय/Ministry of Mines  
भारतीय भूवैज्ञानिक सर्वेक्षण/Geological Survey of India  
केंद्रीय मुख्यालय/Central Headquarters  
२७, जवाहर लाल नेहरु रोड/27, Jawaharlal Nehru Road  
कोलकाता-७०००१६/Kolkata-700016

सं./No. 176 /A-20019/CDN/CHQ/Filled & Vacant/2019 दिनांक/Dated: 23/08/2019.

प्रेषक/From,  
The Dy. Director General(P&A),  
Geological Survey of India,  
Central Headquarters,  
27, Jawaharlal Nehru Road,  
Kolkata - 700 016.

सेवा में/To,  
All the ADG/DDG & HOD, GSI,  
ER, Kolkata/SR, Hyderabad/ NR,  
Lucknow/ WR, Jaipur/ CR, Nagpur/  
NER, Shillong/ M&CSD, Mangalore/  
RSAS, Bengaluru/ TI, Hyderabad.

**विषय/Sub:** Forwarding of monthly filled-vacant statement along with DR vacancy status of Group-'B'(NG) and Group-'C' cadres - reg.

**संदर्भ/Ref:** This office letter No.135/A-20019/CDN/CHQ/Filled & Vacant/ 2019 dated 24/07/2019.

महोदय/Sir,

Reference to this office letter cited above through which the Regions were directed to submit details of vacancy status in respect of Non-gazetted posts of the Region in prescribed proforma. In spite of lapse of one-month time the CR has not provided any such information so far, whereas the WR and RSAS have provided information partially. It may be reiterated that huge vacancies exist in Non-gazetted cadres of GSI and Ministry is frequently asking for various information in regard to current vacancy status for which a proper data-base is required to be developed at CHQ for providing such information in time. Due to lack of support from some Regions, the preparation of data-base is being hampered badly.

02. Moreover, while scrutinizing the data received from the Regions in connection with the date of occurrence of vacancies, it is observed that the same is not tallied with the data provided through monthly filled-vacant statement. The Director & HOO of the Regions are requested to intervene into the matter and ensure the veracity of the information at their respective end. In no case incorrect data should reach to CHQ, which may lead to fix up the accountability against the erring officers/officials.

03. Therefore, the Regions are directed to submit the detail vacancy status in respect of Non-gazetted posts, as on 01/09/2019 in the prescribed format (copy attached) to the CHQ within 03/09/2019 through e-mail ([ao.chq.cdn@gsi.gov.in](mailto:ao.chq.cdn@gsi.gov.in)) without fail. The monthly filled-vacant statement for the month ending August, 2019 may also be forwarded simultaneously within above time schedule positively in order to facilitate this office to forward the same to the Ministry for uploading on e-SamikSha portal in Vacancy Monitoring Module.

This has the approval of the competent authority.

आपका विश्वासी/Yours faithfully

(एच.एम. मिश्रा/H.M. Mishra)

संयुक्त निदेशक(का.एवं प्र.)/Joint Director(P&A)

**Enclo:** As above.

सं./No. 176 /A-20019/CDN/CHQ/Filled & Vacant/2019 दिनांक/Dated: 23 /08/2019.

**Copy forwarded for information & necessary action to:** The Dy. Director General(IT), CHQ, GSI, Kolkata with the request to upload the letter in GSI portal.



## Statement showing the vacancy position of the Region: Grade-wise & Group-wise

Name of the Department : Geological Survey of India

Name of the Region : .....

For the month of : .....

Sl. No.	Group	Name of the grade	Vacancy as on last date of the reported month			Dt of occurrence of Vacancy		Out of Col(4), No. of posts lying vacant for more than 02 years as on reported month end	Reason for posts lying vacant & steps taken to fill the vacancies
			Total	DR	DPC	DR	DPC		
1	2	3	4	5	6	7	8	9	10
1	Group - B(NG)								
2									
3									
4									
		Sub-Total-I							
	Group-C including MTS								
		Sub-Total-II							
<b>Grand Total (I+II)</b>									

Signature of the Director & Head of Office of the Region  
affixing Rubber Stamp