



GOVERNMENT OF INDIA
Ministry of Mines
GEOLOGICAL SURVEY OF INDIA
CENTRAL HEADQUARTERS,
27, J. L. Nehru Road, Kolkata -700 016

F. No. ³⁶⁴/B-11015/15/2014-SWC/CHQ

Dated : 23.08.2019.

CIRCULAR

Of late, it is observed that employees of different grades of GSI are attending/taking part in the sports events/cultural events organised by the government sponsored bodies without obtaining formal permission from the Competent Authority. To systematise and formalise the permission procedure in this regard, the following guidelines are issued with the approval of the Competent Authority.


GUIDELINES:

1. The GSRC shall serve a notice inviting the willingness from the employees for participation in any event, if any trial/practice etc procedure is involved.
2. After obtaining the willingness from the employees, a consolidated list shall be prepared and submitted to the Competent Authority invariably before the date of the trial/practice for obtaining the permission with regard to sparing the services of the employees.
3. The employees shall take part in the trial/practice only after obtaining the permission from the competent authority. The respective authority of Regional Sports Council is hereby advised to ensure participation of employees those who obtained due permission.
4. On completion of the selection process, the list of the selected employees shall be submitted to the Competent Authority for obtaining permission to participate in the respective events.
5. The application for any sort of permission is required to be submitted before the Competent Authority well in advance.
6. The special casual leave, if required, shall be sanctioned in terms of the existing DOPT rules.

Henceforth, above guidelines are to be followed scrupulously by the concerned individual without fail.

All the Addl. Director General & HODs are requested to take appropriate action in accordance with the above guidelines for allowing employees in taking part in the sports events/cultural events organized by the government sponsored bodies.

This issues with the approval of the Director General, GSI.


(Tapan Kumar Jana)

Director (P)

For Director General, GSI

Distribution:

To:

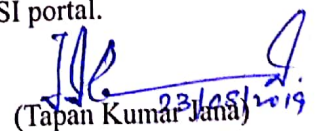
The Addl. Director General/Dy. Director General & HOD
CHQ/ER/NR/CR/WR/SR/NER/GSITI/RSAS/M&CSD,
Kolkata/Lucknow/Nagpur/Jaipur/Hyderabad/Shillong/Bangalore/Mangalore.

F. No. ³⁶⁴/B-11015/15/2014-SWC/CHQ

Dated : 23.08.2019.

Copy to:

The Director, Geo-data, GSI, CHQ, Kolkata with a request to kindly upload the same in GSI portal.


(Tapan Kumar Jana)

Director (P)

For Director General, GSI