



भारत सरकार/ GOVERNMENT OF INDIA
भारतीय भूवैज्ञानिक सर्वेक्षण/ GEOLOGICAL SURVEY OF INDIA
केंद्रीय मुख्यालय/ CENTRAL HEADQUARTERS
27, जे. एल. एन. रोड/ 27, J.L. NEHRU ROAD
कोलकाता/ KOLKATA - 700016

स./No. 952/G-20012/1/RCA-NRCA/CHQ/FIN/2019-20

दिनांक/ Date: 16.09.2019

Circular/परिपत्र

"ADOPTION OF PROCEDURE FOR PAYMENT OF RCA AMOUNT THROUGH DIGITAL MODE- REG." विषय पर लेखानियंत्रक, वेतन एवं लेखा कार्यालय, भा.भू.स., कोलकाता के पत्र संख्या. CAO/ MINES/KOL/DP-VI/DIGITAL PAYMENT/19-20/165-169 दिनांक: 03.09.2019 (प्रति संलग्न) के आलोक में यह निर्देशित किया जाता है कि उक्त पत्र में वर्णित सभी निर्देशों का अनुपालन तत्काल प्रभाव से सुनिश्चित किया जाये।

In pursuance of the letter received from o/o the Controller of Accounts, Ministry of Mines, Kolkata vide letter no. CAO/ MINES/KOL/DP-VI/DIGITAL PAYMENT/19-20/165-169 Dated 03.09.2019 (copy enclosed) on subject "ADOPTION OF PROCEDURE FOR PAYMENT OF RCA AMOUNT THROUGH DIGITAL MODE- REG." it is directed to ensure the compliance of all the instructions contained in this letter with immediate effect.

हो/

(एन. आर. भट्टाचारजी/ N.R. Bhattacharjee)
निदेशक (वित्त)/ Director (Fin)

प्रतिलिपि सूचनार्थ अग्रेषित/Copy forwarded for information:

1. लेखानियंत्रक, वेतन एवं लेखा कार्यालय, भा.भू.स., कोलकाता/ Controller of Accounts, Pay & Accounts Office, GSI, Kolkata
2. ✓ अपर महानिदेशक (सू.प्रौ.) - ओसीबीआईएस पोर्टल में इसे अपलोड के अनुरोध के साथ/ Dy. Director General (IT) with a request to upload the same in OCBIS portal.

निदेशक
16/9/19

(एन. आर. भट्टाचारजी/ N.R. Bhattacharjee)
निदेशक (वित्त)/ Director (Fin)



GOVERNMENT OF INDIA
OFFICE OF THE CONTROLLER OF ACCOUNTS
CENTRAL ACCOUNTS OFFICE
MINISTRY OF MINES
GEOLOGICAL SURVEY OF INDIA,
5 & 6, ESPLANADE EAST
KOLKATA – 700069
caomineskol-wb@nic.in

BY HAND

Ph.: (033) 2231-4186, 4187, 4184, 4550

Fax: 033-2231 4185

No.CAO/MINES/KOL/DP-VI/DIGITAL PAYMENT/19-20/165-169.

Dt: 03/09/2019

To
Sh. N.R.Bhattacharjee
Director (Finance)
GSI, CHQ, Kolkata.

Sub: ADOPTION OF PROCEDURE FOR PAYMENT OF RCA AMOUNT THROUGH DIGITAL MODE-REG.

Sir,

Pease refer to your office circular No. 816/G-20012/1/RCA-NRCA/CHQ/FIN/2019-20 dt 25-06-2019 wherein at Para 7(O) guidelines have been issued regarding payment of wages to the labourer's bank account through digital means. Further the nominated officers should try to use electronic mode for incurring expenditure from POL and OC heads. No payment shall be made in "Cash" beyond Rs. 5,000/-. If any payment beyond rupees Five thousand is made in cash, the detailed justification is to be provided in a self-contained note by field officer along with the comments of the supervisory Officer at the time of submission of recoument or adjustment of bills.

In this connection, this office circular no.CAO/MINES/DP-VI/WAGES/2018-19/70-72 Dt.27.08.2018 read with your office circular No.G/20012/Finance/MoM/2016 Dt.03.01.2017 may please be referred to (both copies enclosed).

Considering the above stated facts and in order to bring better transparency and to promote digital payment, it is requested to issue necessary guidelines to all stakeholders to make such type of payment through digital / bank account means only with the following conditions:

1. If cash payment of "WAGES" is inevitable due to technical difficulties, copy of Aadhar Card with mobile number and dated signature of labourer's has to be furnished along with the bills.
2. All rent payments for field accommodations have to be made only through digital / bank account directly.
3. No Cash payment above Rs.5000/- has to be made except the conditions issued under your circular dated 25.06.2019.

Under the above circumstances, you are requested to examine the matter and issue necessary guidelines immediately to avoid financial irregularities and returning of bills.

This is issued with the approval of Controller of Accounts, Mines, Kolkata.

Encl: As above.

Yours faithfully,


Pay & Accounts Officer

Copy for information:

1. Sr. Accounts Officer (Admn), Ministry of Mines, 2nd Floor, Lok Nayak Bhawan, Khan Market, New Delhi-110017.
2. The Dy. DG, GSI, SU (Jharkhand), 451 A, Road No. 4, Ashok Nagar, Ranchi – 834002.
3. The Dy. DG, GSI, SU : Bihar, Lohia Nagar, Kankarbagh, Patna – 800020.
4. The Dy. DG, GSI, SU : Odisha, Unit-VIII, Nayapally, Bhubaneshwar – 751012.


Pay & Accounts Officer



GOVERNMENT OF INDIA
OFFICE OF THE CONTROLLER OF ACCOUNTS
CENTRAL ACCOUNTS OFFICE
MINISTRY OF MINES
GEOLOGICAL SURVEY OF INDIA
5 & 6 ESPLANADE EAST
KOLKATA-700 069
E-mail: caomineskol-wb@nic.in

Speed post

Received
27 AUG 2018

Phone No.: 033-2231-4184/4185/4186/4187/4550

Fax: 033-2231-4185

CIRCULAR

In terms of Govt. of India, Ministry of Labour & Employment O.M. dated 02.12.2016, the Government of India has taken policy decisions encouraging cashless / electronic transactions to pay wages to the casual and contractual workers to avoid delay in payment, non-payment and less payment of wages. The Geological Survey of India, CHQ, Kolkata has also issued a circular dated 03.03.2017 in this regard.

In this perspective, it is requested to take necessary urgent steps to make payment of wages to all casual and contractual workers, appointed by the respective offices, directly through bank account only. In case of workers are employed through contractors, the contractors are impressed upon to get the Bank Accounts of the workers opened immediately.

This issues with the approval of Controller of Accounts, Central Accounts Office, Min. of Mines, Kolkata.

SR Senior Accounts Officer

No: CAO/MINES/DP-VI/WAGES/2018-19/ 70 - 72

DATE: 27/08/18

To

1. THE DY. DIRECTOR GENERAL, G.S.I., STATE UNIT ODISHA, UNIT-VIII, NAYAPALLI, BHUBANESWAR 751012.
2. THE DY. DIRECTOR GENERAL, GEOLOGICAL SURVEY OF INDIA, STATE UNIT : BIHAR, LOHIA NAGAR, KANKARBAGH, PATNA - 800020.
3. THE DY. DIRECTOR GENERAL, GEOLOGICAL SURVEY OF INDIA, ASHOK NAGAR, ROAD NO. - 4, RANCHI (JHARKHAND).

Senior Accounts Officer



Government of India
Geological Survey of India, CHQ
27, J.L Nehru Road
Kolkata – 700016

CIRCULAR

No..... G/20012/Finance/MoM/2016

Date: 3rd January 2017

Sub. : Payment of Wages through Cheques/Bank Accounts

Ref. : Secretary, Ministry of Labour & Employment D.O dated 25.11.2016 and Ministry of Labour & Employment OM dated 02.12.2016.

With the implementation of 'Digital India' campaign, the Government is also focusing on financial inclusion and is in the process of creating Cashless Economy. To accomplish this objective, participation of every citizen in the progress and economic growth of the country is very necessary.

To facilitate financial inclusion of Workers, it is necessary that their payment should be paid timely. But besides delay in payment of wages, it is noticed that complaints regarding non-payment or less payment of minimum wages are increasing day by day. In this connection, the Government opined that the payment of the wages of casual and contract workers shall be made through bank accounts only. In this connection, it is requested that special care is taken to open the Bank Accounts of casual and contractual workers and the contractors are impressed upon to get the Bank Accounts of the workers opened immediately. The Government also suggested that a campaign, for those workers who don't have their bank accounts, should be launched for opening their bank accounts so that their wages can be credited in their bank accounts.

This issues with the approval of Add. Director General, Finance and HoD.


(Neelesh Kajiyar)
Director Finance
CHQ, GSI

Forwarded to:

- All ADG & HoDs of all Regions, DDG (I/C) of all State Units and field offices for necessary compliance please.