

MINUTES OF THE 21st STRUCTURED MEETING OF STATE UNIT: JAMMU & KASHMIR, JAMMU.

The 21st Structured Meeting of State Unit: Jammu & Kashmir was held on 16th May 2019, at Conference Hall, Jammu, under the Chairmanship of Shri D. V Ganvir, Deputy Director General, to discuss various administrative and financial matters of GSI, SU: Jammu and Kashmir, Jammu.

Shri Rajesh Joshi, Director, TC, SU: J&K welcomed Shri D.V.Ganvir, Dy. Director General and requested him to chair the meeting. He also welcomed all the participants present in the meeting.

Shri D.V. Ganvir, Dy. Director General, SU: J&K, Jammu & Chairman welcomed all the participants of the meeting and emphasized that main objective of this meeting is to identify the pending issues of the individuals/office and resolve them within stipulated time so as to avoid any grievance. After welcoming all the participants in the meeting, the discussion on Action Taken Report (ATR) of minutes of 20th structured meeting were taken up point wise and was unanimously confirmed by the house.

AGENDA ITEMS FOR DISCUSSION

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01. TA/DA Claims

SU: J&K, Jammu	DDO informed the house that total funds allotted are 14 Lakh, up to 21.03.2019 bills of Rs.13, 99, 940/- has been cleared. Bills amounting Rs.9, 75,000/- are already passed and same will be cleared on receipt of funds from NR. Further TA advance of Rs. 15 Lakhs are required for Field going officers & Supervisory officers for FS-2019-20. The Chairman advised to submit the fund request to Director Finance, NR. <p style="text-align: right;">(Action: HOO/DDO)</p>
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02. LTC Claims

SU: J&K, Jammu	No issue is pending regarding LTC claims.
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03. GPF Advance/Withdrawal cases.

SU: J&K, Jammu	DDO informed the house that bill of Sh. Rajesh Kumar, Assistant and Sh. Ashok Kumar, MTS has been cleared under GPF Withdrawal.
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04. Medical Claims.

SU: J&K, Jammu	DDO informed the house that one bill of Sh. Vijay Shivgotra, Director is under process and will be cleared shortly. <p style="text-align: right;">(Action: HOO/DDO)</p>
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STRU_JK_21**05. Arrears claims (Pay Fixation/Increment/TPT Allowance.**

SU: J&K, Jammu	<p>DDO informed the house that Arrear claims of Sh. Rajesh Joshi, Director, Sh. Ajay Kumar, and Sh. P.T Ilamkar, Suptdg. Geologists has been cleared on 21.05.2019.</p> <p>Pay fixations of Rajesh Kumar, Sanjeev Kumar Sharma , Raman Kumar and Varun Vara, Sr. Geologists has been done and for arrears it is under process.</p> <p>Pay fixation has been done and for arrears it is under process for the following officers who are recently promoted.</p> <p>Sh. Deepak Kumar, Varun Mandotra, Mohd. Ibrahim and Surinder Lal, Sr. Geologists from Jammu office and Sh. Riyaz Ahmad Mir, and Zaheed Habib, Sr. Geologists from Srinagar office,</p> <p style="text-align: right;">(Action: HOO/DDO)</p>
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STRU_JK_21**06. CEA/Tuition Fees /Hostel Subsidy claims.**

SU: J&K, Jammu	<p>DDO informed the house that CEA claims as received are been processed and disbursed.</p>
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STRU_JK_21**07. Pensionary benefits.**

SU: J&K, Jammu	<p>The Chairman enquired about the status of Pension cases.</p> <p>DDO and Shri Bakshi, Assistant informed the house that all the three following cases has been submitted to PAO, NR after attending to the observation of PAO, NR.</p> <ol style="list-style-type: none">1. Sh. G. N. Ganai, MTS (On 15-05-2019)2. Sh. Gulam Mohd Khan, MTS(On 16-05-2019)3. Sh. Mohd. Amin Khaki, MTS(On 16-05-2019) <p style="text-align: right;">(Action: HOO)</p>
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STRU_JK_21**08. Pending Audit paras (Internal/AG Audit).**

SU: J&K, Jammu	<p>DDO informed the house that there are 12 audit paras pending of Jammu office and 09 paras of Srinagar office. Audit report for the period from 4/2016 to 3/2018 has been received in respect of Jammu office, in which 05 new paras have been raised. The copy of the each para has been given to the concerned section for providing appropriate reply so that a consolidated reply could be prepared for submission to Internal Audit Wing (I.A.W), New Delhi. Reply from the concerned Section is awaited.</p> <p>Chairman advised to submit the reply immediately for the new paras.</p> <p style="text-align: right;">(Action: HOO)</p>
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09. New Pension scheme.

SU: J&K, Jammu	Director TC informed the house that a new LDC Sh. Anand, has joined SU:J&K. DDO informed that the papers for NPS are under process. (Action: HOO/DDO)
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10. Maintenance of Service Documents and allied matters.

SU: J&K, Jammu	Shri Rajesh Joshi, Director intimated the house that out of 08 no's of Service books, 06 no's have been cleared, 02 no's of Service Books are submitted with observations by PAO, NR and after attending observations it will be submitted to PAO, NR. (Service verification by PAO on completion of 25 years of service) (Action: Director & HOO/DDO)
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11. Rajbhasha matters.

SU: J&K, Jammu	Shri Rajesh Joshi, Director intimated the house that regular Hindi quarterly meetings and workshops are being conducted at SU.
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12. Transport (Vehicle), status of vehicle/ Condemnation of vehicle/Drivers related issues.

SU: J&K, Jammu	The OIC transport apprised the house that two no. of vehicles (No. UP32BG-0082 & UP32BG-0082), are to be sent to RTO, Lucknow in the mid of July 2019, for renewable of their fitness certificate. Requisition for allotting three no's of vehicle (for 2 months) has already been submitted to NR, Lucknow for NLSM Priority –II items, to carry out field work in the Ladakh area, FS-2019-20. (Action: OIC, Transport)
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13. Estate related issues.

SU: J&K, Jammu	A meeting with Sh. Arun Yadav, Director Solar Optimize Line Pvt. Ltd was held with DDG of State Unit J&K & OIC Estate. Sh Arun Yadav apprised the office about Solar plant to be installed in GSI building Jammu. He also made a preliminary survey of the GSI building. (Action: OIC, Estate)
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14. Legal issues.

SU: J&K, Jammu	<p>Nodal officer Legal, Sh. Deep Raj Thapa informed the status of two pending Legal cases.</p> <ol style="list-style-type: none">1. In case of Shri Prashant Kumar Panigrahi Vs Union of India and others, as sought by Director General (P&A),<ol style="list-style-type: none">a. The Part (I) 1-10 points of UPSC proforma duly filled, Last pay certificate and copy of Service book of Sh. P K Panigrahi has been sent to the Dy. Director General (P&A),CHQ on 08/04/2019 as instructed.b. Statement of Pay and Allowances & increments drawn by Shri P K Panigrahi and Service book in Original have been sent to the Dy. Director General (P&A),CHQ on 08/05/20192. In case of Shri Gandhi Ram LIA, the case has been file in CAT Chandigarh Bench regarding grant of pay scale 5000-8000 w.e.f 01/01/1996. In this regard<ol style="list-style-type: none">a. 08 point DoPT information has been sent to the Dy. Director General P&A), CHQ through proper channel.b. Scanned service book, offer letter and date of joining has also been sent to Sh N S Nayyar, Law officer (Chandigarh) for onward transmission to CHQ.
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15. Store related issues.

SU: J&K, Jammu	<p>Annual procurement plan of State Unit FY 2019-20 has been prepared and submitted to RHQ, NR, Lucknow. In the procurement plan month wise details of procurement of Furniture, Stationery items, water cooler, water dispenser, aquagaurd, tyres, tubes, water filter, Field equipment and IT equipment like printer, Xerox machine, scanner and cartridges etc. Is prepared along with estimated cost.</p> <p style="text-align: right;">(Action: HOO/ OIC, Stores)</p>
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16. Srinagar office related issues.

SU: J&K, Jammu	<p>Sh. Rajesh Joshi, Director informed the house that the issue of vehicle No. UP32AA-1384 lying in the Srinagar office has to be pursued.</p> <p>The Chairman advised to contact Shri Muneer Ahmad, Sr. Geologist and OIC, Srinagar Office to pursue the matter.</p> <p>Regarding Geophysical instruments lying in Srinagar office a letter was sent to Geophysics NR by this office the receipt of which has been acknowledged by the incharge Geophysics division NR.</p> <p style="text-align: right;">(Action: HOO/ OIC, Stores)</p>
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Concluding Remarks: The Chairman expressed that meeting is held in cordial and favourable environment and he wished that decision taken in the meeting should be taken up for implementation seriously. He emphasised on following important issues:

1. He instructed HOO & DDO to submit the prior requirement of funds under DTE head for FS-2019-20.
2. He advised HOO & DDO to be readiness for the RCA/NRCA issues and keep regular communication with NR.
3. He instructed HOO & DDO that recoupment bills should not be delayed.
4. He advised that OIC Store should be proactive. HOO & DDO should monitor the requirement of the officers.
5. He instructed HOO & DDO to increase frequency of reimbursement of impressed cash bills.

The meeting ended with the vote of thanks by Shri Tarsam Kumar, Senior Geologist & DDO.

List of Participants		
Sl.No.	Name	Designation
1.	Shri Dinesh V. Ganvir	Dy. Director General
2.	Shri Rajesh Joshi	Director
3.	Shri Vijay Shivgotra	Director
4.	Shri P.T Ilamkar	Suptdg. Geologist
5.	Shri Ajay Kumar	Suptdg. Geologist
6.	Shri Tarsem Kumar	Sr. Geologist & DDO
7.	Shri Sanjay Jungral	Sr. Geologist
8.	Shri. Deep Raj Thapa	Sr. Geologist & OIC Transport
9.	Shri Kuldeep Raj	PA
10.	Shri Rajesh Kumar	Assistant
11.	Shri Arvind Bakshi	Assistant
12.	Shri Sukhdev Singh	UDC
13.	Shri Anand	LDC
14.	Shri Shiv Dayal	MTS
15.	Shri Ashok Kumar	MTS