

GOVERNMENT OF INDIA
GEOLOGICAL SURVEY OF INDIA



No. 624/4/Procurement Process/STSS/CHQ/2019

Date: 21.05.2019.

ADDITIONS AND MODIFICATIONS: GUIDELINES TO "STREAMLINE THE PROCUREMENT PROCESS IN GSI"

With reference to the circular issued by the ADG(F) & HoD, CHQ (vides no. 737/CHQ/Finance/ Procurement Process/ 2019-20 dt.01.05.2019), followings are the additions/ modifications in said circular:

Sl.No. 05: Apart from RAC, following SAC should be formed as detailed below:

SAC (State Approval Committee) in State Units/DGCO/TI: This committee should consist of Deputy Director General/ Director-in-Charge of the State Unit/ DGCO/ TI as Chairman and following members:

OIC of Finance,
Head of Indenting Division
OIC of AP&MD

In case, AP&MD does not have any Store Officer, one Gazetted officer should be declared as Officer-in-Charge of AP&MD. The committee may co-opt one member on need basis. The committee will meet twice every month. All the procurement proposals from Indenting Divisions/Cells should be sent to SAC for approval.

Sl.No.11: Additional guidelines apart from Merger of TEC (Technical Evaluation Committee) and TAC (Technical Advisory Committee):

TEC (Tender Evaluation Committee) in SU/DGCO/TI should consist of Deputy Director General/Director-in-Charge of the State Unit/DGCO/TI as Chairman and following members:

OIC of Finance,
Head of the Indenting Division
OIC of AP&MD

In case, AP&MD does not have any Store Officer, one Gazetted officer should be declared as in charge of AP&MD. The committee may co-opt one member on need basis.
The OIC of AP&MD may work as convener of the SAC and TEC.

The TEC will do Technical as well as Financial Evaluation of tenders. Procurement should be done as per Delegated Financial Power of GSI (DFPR – 2016) and as amended from time to time.

The flow charts on procurement procedure for State Unit are given in Annexure D and for DGCO and TI in Annexure E.

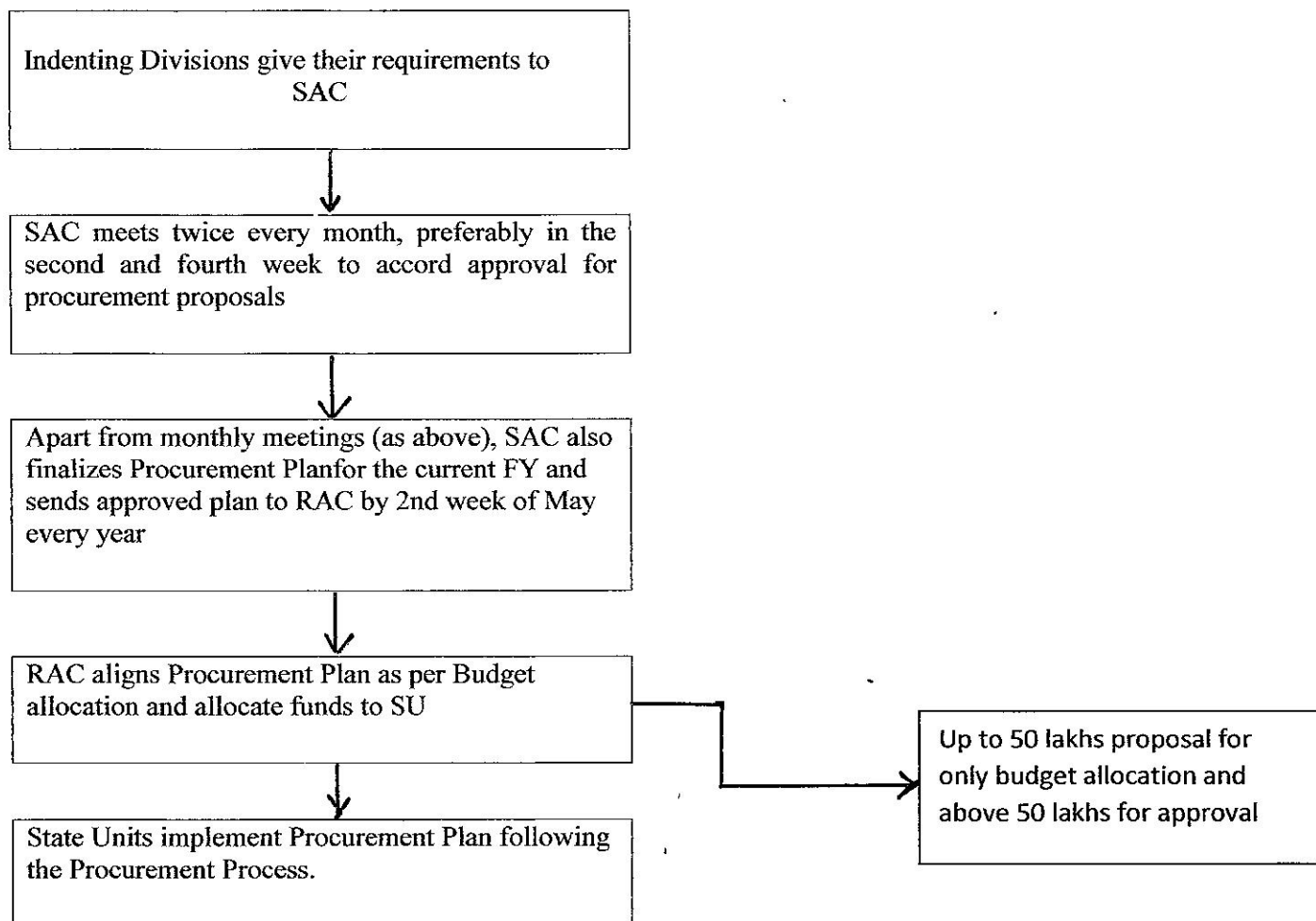
Modification in Annexure B: Time line for all kinds and different stages of procurement processes for all the offices of GSI (CHQ, Regions, SU, DGCO, TI, RSAS, M&CSD etc.) should be maintained as per GFR-2017, Ministry of Finance, Dept. of Expenditure.

This issues with the approval of the Director General, GSI.

Date: 21.05.2019.

Neeharika Jha
21/05/19
(Neeharika Jha)
Dy. Director General, M- IIIB,
Additional Charge: ADG (STSS)

FLOW CHART ON PROCUREMENT PROCEDURE FOR STATE UNITS:



FLOW CHART ON PROCUREMENT PROCEDURE FOR DGCO/TI :

