

**Minutes of the 2<sup>nd</sup> OAC meeting, FS. 2018-19, held on 17/09/2018 at Auden Hall, SU-KG, GSI, Bengaluru**

The 2<sup>nd</sup> Operational Advisory Council meeting of State Unit: Karnataka & Goa was held on 17<sup>th</sup> September 2018 in Auden Hall, to review the progress of technical and administrative work in State Unit, under the chairmanship of Shri R. Baskaran, Deputy Director General, GSI, SU: K&G.

Para		Discussions
Welcome address by the Director, Tech & Coordination Division., and opening remarks of the Chairman and DDG, SU:K&G		<p>Shri J. Srihari, Director (TC), State unit: Karnataka &amp; Goa, Bengaluru, extended a warm welcome to the chairman and all participants of OAC meeting and requested cooperation from every one for the smooth functioning of the office. He welcomed the newly joined Directors to SU: K&amp;G. He requested the chairman to initiate the proceedings.</p> <p>Shri. R. Baskaran, DDG, SU: K&amp;G, in his opening remarks, welcomed all and initiated the proceeding with follow up action and confirmation of minutes of 1<sup>st</sup> OAC meeting, F.S. 2018-19. He appreciated the strength of Directors in SU:K&amp;G and congratulated the FIMI team on winning first prize in Mining Mazma 2018.</p>
OAC_2_SU:KG_18-19_01 Discussion of Action taken on 1 <sup>st</sup> OAC Meeting, F.S 17-18.	.1	The follow up action of 1 <sup>st</sup> OAC minutes of FS 2018-19 were appraised by Shri. J. Srihari, Director, (TC).
OAC_2_SU:KG_18-19_01	.2	<p>Shri Shashi Ranjan, Superintending Geologist informed that the biometric machine is not working in SU: K&amp; G due to connectivity problem. He informed the house that a high speed internet connection is required to rectify the problem. He informed the house that BSNL Wi-Fi connection is available and it doesn't require any quotation.</p> <p>The Chairman instructed Shri T. Esakkimuthu, Sr. Geologist to give intend to procure BSNL Wi-Fi internet connections for each floor of SU: K&amp;G, Bengaluru and Annex building (ISRO) at the earliest for the smooth running of the office. He also instructed Shri T. Esakkimuthu, Sr. Geologist to submit intend to procure four (04) biometric machines for (ISRO) annex building and SU: K&amp;G main building respectively and directed to get approval from DDG, SU: K&amp;G within a week. He directed to use the IT fund properly and judiciously. He also informed that all the file processing should be done at the earliest so that it can be processed as and when the funds are available.</p> <p>The Chairman instructed to circulate a letter directing all the officers and staff in SU: K&amp;G should strictly use the biometric machine installed in SU: K&amp;G only.</p> <p align="center"><b>Action : Director, Geodata, Shri T. Esakkimuthu, Sr. Geologist &amp;</b></p>

		<b>APMD, SU:K&amp;G</b>
OAC_2_SU:KG_18-19_01	.3	<p>The store officer informed that tenders for field diaries have been floated and no quotations have been received till date.</p> <p>Shri Shashi Ranjan, Suptdg. Geologist informed the house that discussion can be held with the press who did printing of FIMI posters, to take up the printing work of field dairies and expressed his view to make a committee regarding the same.</p> <p>The Chairman instructed to form a committee with Shri. Shashi Ranjan, Suptdg. Geologist as Chairman and Shri Reshmi R, Sr. Geologist and Shri Kapil Singh, Geologist as members and directed to print 500 field diaries initially for officers of SU: K&amp;G with geological map and stratigraphy of Karnataka in the first page of the diary.</p> <p style="text-align: center;"><b>Action: Director, TC &amp; Shri Shashi Ranjan, Suptdg. Geologist</b></p>
OAC_2_SU:KG_18-19_01	.4	<p>Shri Joe Joseph, Suptdg. Geologist appraised the house that an alternative should be given to collect NGCM samples as plastic bags are banned by Government of Karnataka.</p> <p>The Chairman instructed all the supervisory officers to submit indent for cloth bags (for sample collection) required by each party to carry out the work, Mission wise addressing to DDG, SU K&amp;G at the earliest.</p> <p>The store officer informed that for NGCM sample bottles tenders have to be called through GeM.</p> <p>The Chairman instructed the store officer to do it at the earliest for better execution of projects in a time bound manner.</p> <p style="text-align: center;"><b>Action : All Supervisory Officers concerned, APMD, SU:K&amp;G</b></p>
OAC_2_SU:KG_18-19_01	.5	<p>Shri Anindya Bhattacharya, Director informed the house that IISc, Bangalore is not ready to take up thin section preparation work in the scale which GSI needs the work to be carried out. He also informed the house that he is trying to contact vendors. He appraised the house that this matter should be brought to the notice of ADG &amp;HOD. He told that it will take a couple of months to get the manual thin section preparation machine from NCEGR, Bangalore to SU: K&amp;G and requires minimum two skilled persons for the preparation of thin sections.</p> <p>The Chairman instructed TC Division to submit the total thin sections to be prepared for FS: 2018-19.</p> <p style="text-align: center;"><b>Action : Director, Petrology Division/ TC Division</b></p>
OAC_2_SU:KG_18-19_01	.6	<p>Chairman enquired about the status of pre-field report submission. In reply, all the Supervisory officers informed that the officers have submitted the pre-field report for the FS 2018-19.</p> <p>The Chairman expressed his view to have a Mission-wise meeting with officers and concerned Supervisory Officers to discuss about the pre-field preparations and achievements before departing to field.</p> <p style="text-align: center;"><b>Action: Director, TC &amp; All Supervisory officers.</b></p>

OAC_2_SU:KG_18-19_01	.7	<p>Shri Shashi Ranjan, Suptdg. Geologist enquired about the closure of drilling activities in M N Halli area since approval is pending. Chairman assured that the matter will be discussed in the RAC meeting.</p> <p>Shri K.Raju, Director informed the house about the requirement of one Officer in place of Officer who is going on maternity leave (NGCM TS.No. 57G/03).</p>
OAC_2_SU:KG_18-19_01	.9	<p>Chairman enquired about the status of preparation of Commodity wise status map of Karnataka &amp; Goa and asked to adhere the timeline for submission. He instructed to issue an Office order for the submission of the finalized map along with a summarized note.</p> <p><b>Action: Director, TC, All Supervisory Officers concerned</b></p>
OAC_2_SU:KG_18-19_01	.10	<p>Shri Vijayarayalu, Superintending Chemist, Chemical Division informed the house that after inspection, committee members has submitted the report on Fire Assay machine. Director, TC informed the house that under the present scenario the office has to initiate the purchase of a new fire Assay equipment.</p> <p>The Chairman instructed to purchase new scrubbers in new Lab Complex and suggested to prepare a detailed specification for the purchase of new fire assay instrument.</p> <p><b>Action:Shri Vijayarayalu, Superintending Chemist, Chemical Division</b></p>
OAC_2_SU:KG_18-19_02 Reports	.1	<p>Shri Anindya Bhattacharya Informed that 03 STM reports for the FS 2017-18 has been submitted for IPR to SR, Hyderabad.</p> <p>Director TC informed that all NGCM and M-IV reports of FS: 2017-18 have been submitted on time. Regarding submission of Mission-II reports, four reports are under IPR, one report has sent to Dy. DG &amp;RMH-II for approval and one report is pending with the author. He also informed the house about 02 NGCM reports of FS: 2014-15 are pending with the authors and are instructed to submit as early as possible.</p> <p>Chairman instructed to issue letter against officers who has not submitted their report on time. He also instructed the supervisory officers to submit letter to Dy. DG, SU: K&amp;G citing the extension of timeline required for report submission with appropriate justification, so that TC Division, SU:K&amp;G can compile it and send to ADG&amp; HOD, SR, Hyderabad for approval.</p> <p><b>Action : All Directors, TC division</b></p>
OAC-2_SU:KG_18-19_03 Review of current	.1	<p>All the supervisory officers have informed that pre-field work has been completed and all the parties initiated field for STM and NGCM projects.</p> <p>The H.O.O, SU: K&amp;G informed the house that to collect the quotation of vehicles, RCA is not required. Officers can visit field for taking</p>

<p><b>programmes</b></p> <p><b>M-I projects</b></p>		<p>quotation and submit the bills to office.</p> <p>Shri Joe Joseph, Suptdg. Geologist appraised the house regarding the opening of current account.</p> <p>The Chairman instructed all supervisory officers to instruct the field going officers to open current account.</p> <p>Shri Raju, Director informed the house that a replacement officer is required to be posted in NGCM item 20197 as one lady officer will be going on maternity leave from October,2018 onwards.</p> <p>Chairman appraised the house that a discussion regarding the same will be conducted later.</p> <p style="text-align: center;"><b>Action : All Directors, TC division, Geodata division</b></p>
<p><b>OAC-2_SU:KG_18-19_03</b></p> <p><b>M-II projects</b></p>	.2	<p>The Supervisory Officers of M-II projects have informed that pre-field work has been completed and all officers submitted pre-field report.</p> <p>Shri Anindya Bhattacharya pointed that for F.S. 2018-19, project titled Preliminary investigation for Manganese, Cobalt and associated elements in Tarlaghatta area in parts of Shimoga District, Karnataka State, (G3 stage) (Item no: M2AFGBM-MEP/NC/SR/SU-KG/2018/21790). 0.55sq.km area is falling in reserved forest. A letter has been received from DFO giving permission for mapping and trenching. Subsequently received a letter directing to apply Form C. He also appraised the house that the field has been initiated and the item is given with outsourced drilling and the drilling parties are ready by September 2018 and borehole locations have to be positioned at the earliest.</p> <p>Shri N.G. Tom, Director informed that for Holalkare and Rampura,(G-4 stage) DM had initiated and about 30% of pro-rata target is achieved.</p> <p>The Chairman instructed Director, TC to submit a reminder letter compiling all the details of delay in approval of the modification of NQT and all issues pertaining to FS: 2018-19 and FS: 2017-18.</p> <p>The Chairman instructed all the Supervisory Officers to instruct the officers to do pre-field work thoroughly using aerial photographs, satellite imageries and Google earth imagery.</p> <p style="text-align: center;"><b>Action: All Supervisory Officers</b></p>
<p><b>OAC-2_SU:KG_18-19_03</b></p> <p><b>M-III projects</b></p>	.3	<p>The Chairman expressed his view to take up M-III items for upcoming FSP and asked to purchase software's using IT fund.</p> <p style="text-align: center;"><b>Action: Director, Geodata</b></p>
<p><b>OAC-2_SU:KG_18-19_03</b></p> <p><b>M-IV projects</b></p>	.4	<p>Shri J. Srihari, Director, informed that pre-field work has been initiated and officers are finalizing the pre-field maps. Work plans are uploaded in OCBIS portal. He also informed that all reports of NLSM for FS 2017-18 are submitted to Dy.DG &amp; RMH-IV, SR for Peer review.</p> <p>Shri KV Maruthi, Director informed the house that post disaster studies (2018-19) were done and two (02) reports/notes were submitted on the</p>

		<p>same.</p> <p>The Chairman appreciated the officers and supervisory officers, who has done the post disaster studies, for their good work and asked them to keep it up.</p>
<b>OAC-2_SU:KG_18-19_04 Review of Chemical Division</b>	.1	<p>Shri Vijayarajalu, Superintending Chemist and OIC, Chemical Division has informed the house that around 1100 samples for analysis has been deviated to chemical lab, CHQ. So far no communication has been received.</p> <p>Shri Rajarama, Director, mentioned that 800 samples are pending with chemical division, SU: K&amp;G</p> <p><b>Action: Superintending Chemist, Chemical division; All Directors, SU:K&amp;G, Bangalore.</b></p>
<b>OAC-2_SU:KG_18-19_05 Formulation of FSP 2019-2020</b>	.1	<p>Director TC informed the house that 05 STM, 13 NGCM, 6 M-IV items and about 34 M-II items were submitted to respective RMH's. Out of 34 M-II items 6 items were dropped by RMH-II. He instructed all supervisory officers to submit the proposals at the earliest.</p> <p><b>Action: All Directors, SU: K&amp;G, Bangalore.</b></p>
<b>OAC-2_SU:KG_18-19_06 SGPB meetings</b>	.1	<p>The Chairman instructed to send a reminder letter to DMG, Karnataka &amp; Goa for holding SGPB meetings</p> <p><b>Action : Director, TC</b></p>
<b>OAC-2_SU:KG_18-19_07 Issues related to forest Clearance</b>	.1	<p>Shri Saleesh P N, Senior Geologist and Liaisoning Officer, Forest informed the house about the forest clearance that for FS 2018-19 Ajjanahalli-I and Tarlagatta blocks, Form-C has to be applied.</p> <p>The Chairman assured to take up the matter in RAC meeting. He also mentioned that any future work will be taken up through MoU.</p>
<b>OAC-2_SU:KG_18-19_08 Issues related to OCBIS Portal and Toughpad</b>	.1	<p>Chairman instructed everyone to use OCBIS portal for every official purpose.</p> <p><b>Action : All officers, Staffs, SU:K&amp;G</b></p>
<b>OAC-2_SU:KG_18-19_09 Issues related to Petrology Division</b>		<p>Shri Anindya Bhattacharya has informed the house that indent have been given for the procurement of Microscopes, lens and point counter respectively.</p> <p>The OIC, Stores informed that for the procurement of lens file has been referred to ToC. For microscope, AMC letter has come from TOWA OPTICS, Bangalore and there is no fund to purchase the point counter.</p> <p>Shri. Shashi Ranjan, Suptdg. Geologist informed the house about the necessity of maintaining a repository of thin sections of SU: K&amp;G.</p> <p>Chairman directed to start a new register to keep the database of thin</p>

		<p>section prepared. He instructed all the Supervisory officers to direct his officers to enter all the thin sections prepared from FS 2018-19 onwards in the register kept in Petrology Division and the same register number should be reflected in the report wherever the section is explained and referred.</p> <p style="text-align: right;"><b>Action: Director Petrology, All Supervisory Officers and APMD, SU:K&amp;G</b></p>
<p><b>OAC-2_SU:KG_18-19_10</b> <b>Issues related to APMD</b></p>	.1	<p>The store keeper informed the house that there is no fund to purchase Xerox machine. He informed the house that indents for 15 printers was submitted by Geodata, SU: K&amp;G. Purchase through GeM was processed and bid was initiated. For further processing on GeM, the store personals are not being trained. Hence training may be given to the store keeper and clerk. They also mentioned the urgent requirement of a Store officer for APMD as the bid initiation should be done by the store officer.</p> <p>The OIC, Store informed about the purchase of biometric machine fresh indent has to be submitted as there is no provision of repeat orders in GeM.</p> <p>Chairman instructed to purchase the Xerox machine under OE fund at the earliest. He instructed to take the help of Dcos, RSAS Division, Bengaluru for assistance in GEM purchase. He instructed to give a letter to DG, GSI through proper channel at the earliest citing the requirement store officer along with all previous correspondences. He assured that he will take up the matter in RAC meeting. He instructed Shri T. Esakkimuthu, Sr. Geologist to submit fresh indent for the purchase of four (04) biometric machines. He also instructed him to take a market survey for scanners and printers and asked him to make a local committee for the purchase of printers and scanners to meet the official needs. He informed that if training on GeM is available, then the store keeper and clerk may be sent to attend the same. He also instructed not to recommend for any long term foreign tours of the staffs, SU: K&amp;G.</p> <p><b>Action: Store Officer &amp; in-charge, APMD Division &amp; Shri T. Esakkimuthu, Sr. Geologist</b></p>
<p><b>OAC-2_SU:KG_18-19_10</b></p>	.2	<p>Shri Shashi Ranjan, Suptdg. Geologist informed that a vendor is ready to come to SU: K&amp;G to demonstrate software called "TARGET" with one-month trail to all field parties.</p> <p>The Chairman mentioned that software's can be purchased through IT fund; within the DyDG's financial powers.</p> <p style="text-align: right;"><b>Action : Geodata Division, SU:K&amp;G.</b></p>

<p><b>OAC-2_SU:KG_18-19_10</b></p>	<p>.3</p>	<p>Shri K. Raju appraised the house that FTC related files are pending with the stores.</p> <p>OIC, Stores informed that the files are pending due to insufficient fund. He also informed that field officers require table, chair, buckets etc. for field camp. And due to insufficient fund, stores are unable to procure the items. He also mentioned that high speed internet is required for the usage of GeM.</p> <p>Chairman instructed the OIC, Stores to give non availability certificate to the officers so that the officers can procure it from RCA. He also mentioned that the non-consumable items purchased by the officers using RCA should be entered in the stores register and should submit the copy of the bill to office. The Chairman instructed to submit indent for Wi-Fi network.</p> <p style="text-align: right;"><b>Action : Geodata Division, SU:K&amp;G.</b></p>
<p><b>OAC-2_SU:KG_18-19_10</b></p>	<p>.4</p>	<p>The administrative officer appraised the house that they need computer table urgently.</p> <p>The store officer informed that as per the indent, 10 computer tables has been purchased through GeM and the supplier delivered only 6 and 04 tables are yet to be receive. A complaint has been registered in GeM regarding the same.</p> <p style="text-align: right;"><b>Action :APMD Division, SU:K&amp;G</b></p>
<p><b>OAC-2_SU:KG_18-19_11</b> <b>Issues related to Vehicle</b></p>	<p>.1</p>	<p>Vehicle in charge, Shri T. Esakkimuthu, Sr. Geologist informed the house that two (02) vehicles have been repaired and another two jeeps have to be repaired.</p> <p>The Chairman instructed to do all the repair work and hooding work at the earliest. He directed the vehicle in charge to submit the approximate cost of repair works so that fund can be requested accordingly and also to submit a proposal for hooding of vehicles.</p> <p style="text-align: right;"><b>Action : Shri T. Esakkimuthu, Sr. Geologist &amp; Vehicle-in-charge</b></p>
<p><b>OAC-2_SU:KG_18-19_12</b> <b>Administrative Matters –bills , budget and HRMIS Module.</b></p>	<p>.1</p>	<p>The administrative officer informed the house that all the officers are requested to submit the hard copy of leave and joining report. She also requested the Chairman to direct his officers to check and sign the service book, those who have not signed. Shri Nibin G Tom, Director appraised the house that the rent should be increased for field camp. The Chairman mentioned that only DG has the power to increase the rent of field camps. AO mentioned that the administrative division has limited number of staffs and requires more staffs.</p> <p>He instructed the administrative officers and HOO to process the RCA bills without any delay for the smooth running of the field work. He informed that regarding the deployment of staffs in admin section, the matter will be brought to the notice of ADG&amp;HOD in RAC meeting.</p> <p style="text-align: right;"><b>Action: H.O.O., SU:K&amp;G, Administrative officers SU:K&amp;G.</b></p>
<p><b>OAC-2_SU:KG_18-19_13</b></p>	<p>.1</p>	<p>Shri Joe Joseph, Suptdg. Geologist informed that regarding grievance case, a letter has been sent in connection with correct</p>

<p><b>Grievances/Legal/RTI</b></p>		<p>coordinates/location points.  For Legal case of Shri Ravi Bhushan , Assistant Geologist extension was asked for one month for the hearing and the same was approved and waiting for para wise comments from CHQ.  For vigilance case, requisition for quarterly verification of air tickets and railway tickets (LTC) was done. Verification process has been completed by Air India Office. Reply from Indian Railways is being awaited.</p>
<p><b>OAC-2_SU:KG_18-19_14</b>  <b>Discussion on releasing of book on important lithology, photos etc.</b></p>	<p>.1</p>	<p>The Chairman suggested making a committee for the same with best officers of SU: K&amp;G as members.</p> <p style="text-align: right;"><i>Action : Director, TC</i></p>
<p><b>OAC-2_SU:KG_18-19_15</b>  <b>Concluding Remarks by the Chairman</b></p>	<p>.1</p>	<p>The Chairman thanked everyone for their co-operation and reminded everyone to strive hard for achieving all the targets assigned for F.S.2018-19.  The meeting ended with vote of thanks to the chair and the members by Shri K V Maruthi, Director and HOO</p>

### List of participants

Sl.No.	Name of the Officer	Designation
1	Shri R. Baskaran	Deputy Director General
2	Shri J.Srihari	Director, SU:K&G
3	P V Krishna Rao	Director, SU:K&G
4	S M J Basha	Director, SU:K&G, (Legal, RTI and Vigilance)
5	Anindya Bhattacharya	Director, SU:K&G
6	K. Raju	Director, SU:K&G
7	M.N. Praveen	Director, SU:K&G
8	K.V. Maruthi	Director, SU:K&G
9	K.N.Rajarama	Director, SU:K&G
10	Nibin G Tom	Director, SU:K&G
11	H.Vijayarajulu	Suptdg. Chemist, SU:K&G
12	Shashi Ranjan	Suptdg. Geologist, SU:K&G
13	Rajesh Durai	Suptdg. Geologist, SU:K&G
14	Joe Joseph	Suptdg. Geologist, SU:K&G, (Grievance)
15	Mariyappa	OIC, Store, APMD
16	T. Esakkimuthu	Sr. Geologist, SU:K&G
17	Saleesh PN.	Sr. Geologist, SU:K&G, Liasoning Officer (Forest).
18	Dr. Pradeep Kumar T.	Sr. Geologist SU: K&G, Bengaluru
19	Smt Praseetha Sugathan	Sr. Geologist SU: K&G, Bengaluru
20	Smt Salu S	Sr. Geologist SU: K&G, Bengaluru
21	Smt Tangam Y	DDO, SU: K&G
22	Smt. Vittobhai	Administrative officer, GSI, SU: K&G, Bengaluru.
23	Smt Rajani K	ASK(T)
24	Shri Chinnapurappa	Store Clerk ,State Unit: Karnataka & Goa