

GOVERNMENT OF INDIA
GEOLOGICAL SURVEY OF INDIA
CENTRAL HEADQUARTERS
27, J.L.N. ROAD, KOLKATA – 16.

No. Misc/HOO/GSI/CHQ.

Date. 13.04.2018

CIRCULAR


The undersigned is directed to convey that All Gazetted Officers of CHQ, GSI have to utilize the available Modules/Schedules related to CEA, Computer (Advance/Submission/Cancellation), Contingent (Advance & Adjustment), Field (Establishment & Preparatory) Allowances, GPF, HBA, LTC, Medical, Imprest, T.A. on Tour and Telephone available under the Claims Modules of OCBIS strictly w.e.f. 01.05.2018.

This issues with the approval of the ADG & H.O.D, GSI, CHQ

SA/-
(SHIVAJI GUPTA)
Director & HOO
for HOD, GSI,CHQ

Copy to :-

1. The Dy. Director General, Geo-Data Division, GSI, CHQ with request to upload the circular at GSI portal.


13-4-18
(SHIVAJI GUPTA)
Director & HOO
for HOD, GSI,CHQ