

**A NOTE ON THE WORKSHOP ON “VIGILANCE FUNCTIONING & OCBIS”
ORGANISED BY VIGILANCE DIVISION, CENTRAL HEADQUARTERS, GEOLOGICAL
SURVEY OF INDIA, KOLKATA ON 27.02.2018**

A workshop on “**Vigilance functioning & OCBIS**” was organized **at Central Head Quarters, GSI, Kolkata** on 27th February, 2018 by Vigilance Division, GSI, CHQ for a holistic understanding of vigilance functioning, effective utilization of online facilities available in the Vigilance Module, digitalization of Vigilance documents through OCBIS and discussions on genuine doubts that arise during execution of day to day administrative functions.

The Vigilance Officers & Head of Offices of almost all Regions including M&CSD & RSAS and Head of Offices of almost all State Units, Operation Units of M&CSD and RSAS and a few Nodal Officers (Vigilance) of State Units and Operational Units of M&CSD participated in the Workshop. The Director (Personnel), CHQ, GSI attended the workshop as a representative of Administrative Vigilance Division, GSI, CHQ.

At the outset, Shri Tapan Kumar Jana, Director (G) & Vigilance Officer, CHQ, welcomed Shri Santanu Saha, Chief Vigilance Officer and Shri S. Anandamurthy, Director (Personnel) and all the participants who had made all the way to come to Kolkata to contribute to the discussion in the Workshop.

Chief Vigilance Officer elucidated briefly the purpose of the Workshop and stated that the vigilance functioning in GSI is under rapid transformation with the introduction of web based Vigilance module under OCBIS platform. He reiterated that all the vigilance functionaries should adapt themselves with the changing scenario so that the very purpose of making digital India is achieved. He also expressed his satisfaction over the issuance of online vigilance clearance and applauded the initiative of the vigilance functionaries. He stressed that all-out effort will be taken to set right any difficulties in this exercise. All the participants interacted on the issue and their doubts were clarified with several examples.

CVO explained what constitutes a misconduct and how vigilance angle can be discerned in an alleged irregularity. This was elaborated with a few practical examples based on past cases. In this connection, CVO also clarified the differences between vigilance cases and non-vigilance/administrative and course of appropriate actions to be initiated by the concerned authorities in each case.

CVO discussed and explained the nuances of the CCS (Conduct) Rules, 1964, CCS (CCA) Rules, 1965, CCS (Leave) Rules and CCS (Pension) Rules etc. The definitions of Appointing Authority & Disciplinary Authority, with a few examples in the context of GSI, were clarified. In this connection Article 311 of the Constitution was explained. The Principles of Natural Justice was deliberated upon along with explicative examples. The complaint handling policy envisaged in the Vigilance Manual 2017 was explained.

CVO elucidated upon "**Delegation of Disciplinary Powers in Geological Survey of India**" and elaborately described the powers delegated to various levels of officers in GSI; the checkpoints the delegates must note while exercising the power were also highlighted with practical examples. This was clarified in respect of officers of Gazetted status and employees of Non-gazetted rank separately.

In the subsequent part of the workshop, the role and domain of functioning of Vigilance Officers (VOs) posted at Regions was explained. Further, the interface between HoO and VO was deliberated. It was clarified that at Regional levels VOs are the nodal officers for vigilance matters for the respective regions, who would obtain CVO's approval/advice whenever required. It was made clear that CVO is the competent authority to initiate/close a vigilance case. Notwithstanding, the responsibility of ensuring probity, fairness and transparency in an organisation, vests with the Chief Executive. The CVO assists/advises the Chief Executive in vigilance related matters as an extended arm of the Central Vigilance Commission. Any vigilance function should aim at upholding the morale and protecting the value system of the whole organisation. A responsibility is cast on the Chief Executive who heads the organisation to set the right tone from the top management to ensure that the guilty are punished swiftly and innocents are protected from harassment. This would help prevent misconducts, unethical practices and support the efficient functioning of the organisation.

CVO also emphasized on the very need and method of imbibing the culture of preventive vigilance rather than punitive vigilance in the organization. The steps to be followed by the vigilance officers in this respect were explained. All concerned was sensitized to conduct more and more CTE type inspections and surveillance audit. Relevant provisions of the CVC Manual, 2017 were explained in this regard. Targets in objective terms, encapsulating the preventive and surveillance function of vigilance, was already communicated by CVO to all concerned in the beginning of the year.

A compilation of system improvement notes, guidelines circulated by CHQ vigilance was handed over to all the participants for information and follow up.

Director (Personnel) shared his views on functioning of administrative vigilance in GSI and its challenges and also actively participated in the deliberation on the theme subject.

Ms. Arpita Das, a representative from M/S Accenture, gave a demonstration on functioning of vigilance module under OCBIS and explained the various operational issues to the participants very effectively. CVO urged all the participants to feed the data/information in the respective fields of vigilance module catered for the purpose.

The workshop ended with vote of thanks by Shri Tapan Kumar Jana, Director (G) and Vigilance Officer, CHQ to all the participants and also to those also had made it possible to organize the workshop in a befitting manner.



Inaugural Session of the Workshop being addressed by the Chief Vigilance Officer, GSI



Shri Santanu Saha, CVO is deliberating on various Key issues of the Vigilance Functioning



Shri Santanu Saha, CVO is explaining doubts in resolving vigilance issues during discussions



Demo Presentation on Vigilance Module by Ms. Arpita Das, representative of 'ACCENTURE' the OCBIS Integrator



Shri S. Anandamurthy, Director (Personnel) is clarifying the doubts in the discussions